



2025 Washington Winter Show

January 10-12, 2025

Katzen Arts Center, Washington, DC

Company: _____

Booth #: _____ Contact: _____

Cell Phone: _____ Email: _____

STANDARD ELECTRICAL EQUIPMENT

- Each booth includes 1000 watts of power. Lighting, light braces and extra power are not included with your booth. Please select from one of the packages below or order a-la-carte.
- Please submit order forms (via email or fax) by Friday, December 27, 2024 for prepaid rates.** Orders received after December 27, 2024 will be charged the standard rates. Orders are not processed until payment is received either via check, cash, or credit card. Orders placed and installed are considered complete and are non-refundable.
- All accounts must be settled prior to the close of the show. No credits are issued after the closing of the show. Returned checks are charged \$25. We reserve the sole right to remove equipment we consider unsafe from the power network for public safety.
- Note: if ordering more than (14) 75 watt halogen heads, you will need to order extra power (per 1000 watts). For example, the Preferred Lighting Package includes (21) heads = 1575 watts so you would need to order (1) extra power. Extra power can be ordered through Karen DiSaia Show Management.

Item	Prepaid Rates	Standard Rates	Quantity	Total
Basic Lighting Package: (2) 4' tracks, (10) 75 watt halogen heads	\$450	\$475		
Standard Lighting Package: (4) 4' tracks, (14) 75 watt halogen heads, (1) power drop	\$625	\$675		
Preferred Lighting Package: (4) 4' tracks, (21) 75 watt halogen heads, (1) power drop	\$825	\$875		
Extra 75 watt halogen heads	\$35	\$40		
Extra tracks				
4' track, now includes 2 heads	\$95	\$125		
8' track, now includes 3 heads	\$135	\$150		
T-Bar for Outside Walls				
2' T-Bar (for 2-4' wall, now includes 2 heads)	\$95	\$100		
4' T-Bar (for 4-8' wall, now includes 2 heads)	\$125	\$150		
8' T-Bar (for 8-12' wall, now includes 2 heads)	\$150	\$175		
Power drop (outlet via extension dropped in your booth)	\$25	\$50		
Power run (extension run for display case, table lighting, etc.)	\$35/per	\$50/per		
Subtotal:				
Washington, DC Sales Tax 6%:				
TOTAL:				

REMINDER: Please include power for display cases and other electrical devices in your calculations.

NOTE: All dealer owned equipment must be properly grounded and meet electrical code. No zip cords.

PAYMENT INFO

 Pay By Check (preferred)

 Pay By Credit Card

Credit Card #: _____ Exp Date: _____ CCV: _____

CC Billing Address: _____ City, State, Zip: _____

Cardholder's Signature: _____ Booth #: _____

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GREEN TREE
ELECTRIC

Company: _____

Contact: _____

Cell Phone: _____

Email: _____

BOOTH LAYOUT SKETCH

1. Tracks are fixed at 4' intervals from the walls.
2. Please sketch your power and lighting placement below.

HOW TO MARK YOUR POWER AND LIGHTING NEEDS

- If you ordered a power drop, please indicate the power drop location by marking a 'PD' in the desired location
- Please mark the location of your spots and floods with an S or F
- If you select ALL spots or ALL floods, please mark your plan ALL SPOTS or ALL FLOODS

BACK OF BOOTH

LEFT
SIDE

RIGHT
SIDE



FRONT OF BOOTH